

ANNEX B: RESPONSIBILITIES OF THE PARTIES AND MODALITIES FOR THE ADMINISTRATION AND IMPLEMENTATION OF THE AGREEMENT

Section I: Scope

1. This Annex sets out the responsibilities of the Parties and the modalities for the administration and implementation of this Agreement.
2. To this end, the Parties shall:
 - (a) take decisions as provided for in this Agreement, including establishing the list of eligible carbon crediting programmes and methodologies pursuant to Article 5 (Environmental Integrity) and the arrangements to be undertaken by the Parties' respective registries pursuant to Article 7 (Registry);
 - (b) establish rules and guidelines for project applicants and project participants, including on the identification of eligible carbon crediting programmes and methodologies, and assessment of the applicability of methodologies against each Party's applicable domestic laws, regulations and administrative frameworks, forms and templates for project applicants and project participants;
 - (c) review this Agreement and its Annexes for consistency with the Paris Agreement and the relevant decisions adopted by the CMA, taking into account revisions and updates to Thailand's and Singapore's NDCs;
 - (d) consider potential areas for the further development of this Agreement, including the written proposals by a Party for any amendment to this Agreement;
 - (e) facilitate the exchange of information, including on documents issued pursuant to the processes established under Article 4 (Joint Authorisation of Mitigation Activities and Host Country Authorisation for Mitigation Outcomes) and changes to domestic laws, regulations, and policies of the respective Parties which may affect the implementation of this Agreement or any mitigation activities authorised thereunder;
 - (f) further develop areas of cooperation, which may include regulatory matters and capacity-building; and

- (g) discuss any questions relating to the application or interpretation of this Agreement.

Section II: Meetings of the Parties

1. Unless otherwise agreed by the Parties, the Parties shall meet within one year of the date of entry into force of this Agreement, and thereafter shall meet as and when necessary and at least once a year.
2. Either Party may at any time request the convening of a meeting of the Parties. Such a meeting shall take place no later than two months from the date of receipt of the request, unless otherwise agreed by the Parties.
3. All meetings of the Parties shall be co-chaired by:
 - (a) For Singapore, a Director-level representative from the National Environment Agency; and
 - (b) For Thailand, a Director-level representative from the Department of Climate Change of the Ministry of Natural Resources and Environment.
4. The Parties may meet through mutually agreed means that are appropriate, which may include videoconferencing.
5. The Parties shall keep meeting minutes, agreed and signed by the Co-Chairs, of all meetings of the Parties.

Section III: Decisions of the Parties

1. Decisions of the Parties:
 - (a) shall be taken by agreement of the Co-Chairs and recorded in written form; and
 - (b) may be taken via electronic means.
2. Decisions of the Parties pursuant to Article 4 (Joint Authorisation of Mitigation Activities and Host Country Authorisation for Mitigation Outcomes) shall be published in line with Article 12 (Transparency), unless otherwise decided by the Parties.

Section IV: Establishment and appointment of bodies, experts and expert panels

1. The Parties may jointly establish appropriate bodies to assist them in carrying out their responsibilities under this Annex. The Parties may also jointly appoint, on an *ad hoc* basis, experts or expert panels to carry out an enquiry or give an expert opinion on any subject.
2. The membership, mandate, terms of reference and rules of procedure of such bodies, experts and expert panels shall be decided by the Parties in writing. Such bodies, experts and expert panels may comprise members from the public or private sector.